

ACTIONS IF PUPIL SHOWS COVID-19 SYMPTOMS AT SCHOOL

PUPIL HAS TEMPERATURE, DEVELOPS NEW CONTINUOUS COUGH OR LOSES SENSE OF TASTE OR SMELL

PUPIL

REMOVED FROM ROOM IMMEDIATELY. Taken to designated Isolation Room.

PPE staff member and pupil move to DESIGNATED ISOLATION ROOM - avoiding other staff and children.

Pupil stays in DESIGNATED ISOLATION ROOM.

PPE member of staff to take pupil to front lobby and remind parent to get a COVID-19 test and inform us of the result.

PPE member of staff closes DESIGNATED ISOLATION ROOM, adds closed sign, removes PPE and places in yellow bin, washes hands thoroughly and returns to class.

Cleaner/Maintenance Team cleans DESIGNATED ISOLATION ROOM WITH MILTON - WEARING FULL PPE and removes closed sign.

STAFF

Staff member from classroom / year group puts on full PPE -mask, visor, apron and gloves

PPE staff member takes pupil's temperature and informs office staff if over 37.8 degrees. Member of staff to stay with child.

Office staff ring parents to request IMMEDIATE pick up and for parents to organise a COVID test. Parent to wait in front lobby.

Member of office staff gets pupil's siblings and personal items.